Digital etiquette

Explain the current guidelines for polite texting to someone who is at least one generation older than you.

Keep in mind: Should they use punctuation? Sign their name? Use read-receipts? What should they know about autocorrect? How fast should they reply? Are there any emojis they should steer clear of?

Bonus: Compare the etiquette for different forms of communication, like Snapchat or a DM on Instagram. How are the rules similar and different? (Use the back of this page to write.)